

TRADE SHOW CHECKLIST

In order for you not to miss any TLOMA deadlines, here is an easy checklist to follow!

	<p>Pay remaining balance if outstanding DEADLINE: on/before Thursday, August 15th, 2019</p>
	<p>Complete Trade Show Equipment & Name Badge Form DEADLINE: on/before Thursday, August 15th, 2019</p>
	<p>Book Accommodations DEADLINE: on/before September 5th, 2019</p>
	<p>Submit Certificate of Insurance deadline DEADLINE: on/before Thursday, August 15th, 2019</p>
	<p>Ship booth materials to <u>Blue Mountain Resort</u> Shipments not accepted prior to 72 hours before the start of the event.</p>