



Dear Managing Partner (or Supervisor),

I would like to request approval to become a member of **The Law Office Management Association** (TLOMA). TLOMA provides significant support to its members - all focusing on education and professional development. The cost of the annual membership is **\$415** plus applicable taxes.

Please find below a list of the TLOMA membership benefits:

- Unlimited complimentary attendance at Special Interest Group events on topics such as Facilities, Finance, Human Resources, Marketing and Technology (approximately 20 free events a year)
- Complimentary registration for the Spring social networking evening event
- Member only Networking events
- Professional Development events and an annual Conference and Trade Show
- Business Partner Directory that offers key contacts for law firms
- Member only access to participate and purchase Compensation Surveys
- Extremely low member fee to post job postings on the career board and re-post complimentary within same calendar year
- Member only discussion forum
- Complimentary online webinars

As a TLOMA member, I will be able to enhance my competencies and network with other law office professionals making my membership a valuable investment that will benefit both personal and professional Levels.

Many thanks in advance for your consideration.

Kind regards,