

REDESIGN REIMAGINE

TLOMA 2023 CONFERENCE & TRADESHOW
THE WESTIN OTTAWA Oct. 11th - 14th, 2023

REENGAGE



Understand Your Conference Expenses

- Complete a Budget Template.

Expense	Notes	Cost
Registration Fee:	Registration Fee includes: <ul style="list-style-type: none"> • All meals • All keynotes and workshops • Trade Show • All networking events • All materials 	\$
Accommodation:	<ul style="list-style-type: none"> • Number of nights; room rate; taxes; internet included 	\$
Transportation Fees:	<ul style="list-style-type: none"> • Conference bus or mileage if driving. • Airfare (if applicable) • Taxis/Car rental (if applicable) 	\$
Additional Food:		\$
Miscellaneous Reimbursable Expenses:		\$
Total:	TOTAL	\$